

Important Instruction of Act apprentice candidates for reporting to GTL division

1. Your reporting for joining As act apprentice on Guntakal Division is placed on website along with Offer letter and other requisite forms.
2. You are advised to report to Recruitment Section, Sr.DPO's Office, Guntakal Division, Guntakal, Anantapur disitric, A.P - 515801 as per scheduled date on 9:30 am.
3. You have to download, Offer letter and all the necessary documents i.e. Deed of indemnity, Character Certificate, Caste certificate etc, from the following website and produce the same duly filled. Also bring your 10 Passport size photograph, PAN card, Aadhar card, Bank Pass book and all the original educational qualification/community certificates and two sets of Xerox at the time of reporting to GTL division without fail.

<https://scr.indianrailways.gov.in>

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SOUTH CENTRAL RAILWAY

Divisional office,
Personnel Branch,
Guntakal,
Date:

No:SCR/P/GTL/135/Act.App/2023

Sri: -----

Sub:- Training of Act Apprentice under apprentice Act 1961- reg.

Ref: PCPO/SC letter No: SCR/P-HQ/117/M7/Act.App/Vol.X dt:15.09.2023.

Reference to the above, you have been selected for Training under Apprentice Act 1961. In the Trade of DSL Mech, Carpenter, Fitter, AC Mech, Electrician, Welder, Electronics Mechanic on stipendiary basis.

Your training will be subjected to the following conditions.

- a) You have to pass mandatory medical Examination before being put on training A fee of Rs. 24/- (Rupees Twenty Four only) will be charged towards Medical Examination.
- b) You are required to bring your original certificates in support of your Academic and Technical Qualification, Date of Birth etc, as stated in your application prescribed from enclosed. You should also bring ten copies of passport size photographs.
- c) In case, the certificates produced are found to be fake, your training will be ceased/terminated and suitable legal action will taken for producing fake certificates, You are also liable to pay back entire stipend paid to you by the railway along with interest thereon as per rules in force.
- d) You will have to undergo training for a period of 1/2/3/4 years according to your Trade, as proscribed under the Apprentice Act 1961, at the end of training your suitability will be adjudged by Trade Test conducted by NCVT, Training will be arranged in accordance with the standards and syllabus prescribed by the Central Apprenticeship Council.
- e) Trainees will be paid stipend during Apprentice ship at the 70/80/90 percent of the minimum wages of a semi-skilled worker notified by the state from time to time, according to their period of training.
- f) You have to make your own arrangements for your stay during the training.
- g) You will be governed by the Rules applicable under Apprentice Act 1961 and the Apprentice Rules 1962 in force from time to time.

- h) You should bring along with you (in the Performa enclosed) Certificate of Character from the Head of Education institution Last attended by you and identity certificate from any of the authorities mentioned therein. You will not be trained without this certificate.
- i) You will held responsible for the charge and case of Government money, goods and stores and all other property that may be entrusted to you.
- j) Before you are permitted to take up the training period offered to you, you should execute and agreements to complete the training for 1/2/3/4 years in the form attached. The agreement must be duly attested by your parent or guardian and witnesses as indicted in the agreement which should be borne by you is Rs.10/- (Rupees Ten only) Blank agreement form is enclosed for getting the special adhesive stamp to be affixed.
- k) **The obligation under the Apprentice Act 1961 on part of the Railways is to provide training only and not to absorb the trained apprentice. Hence you have no prospective right for regular absorption/employment in Railway service on completion of training. In case you discontinue the training you should refund entire training cost with interest thereon as per rules in force.**
- l) **You may further note that imparting training to you is subject to the outcome of WP 7379 of 2016 of Honble High Court/Andhra Pradesh and Telangana and other case pending if any, before any court of law.**
- m) If the terms and conditions mentioned above are acceptable to you, you may report to Divisional Railway manger office/ GTL on ----- if you fail to report within the specified date, it will be presumed that you are not interested in taking up the Apprentice training and the offer of training will be treated as Cancelled. No correspondence on this issue or any other terms and conditions of the Act Apprentice training will be entertained.

For Sr.DPO/GTL

Affix Rs. 10/- special adhesive stamp before filling the form

DEED OF INDEMNITY

This DEED of Indemnity made this -----day of -----20---
By Sri. ----- S/o ----- Residing at -----
----- (herein after referred to as "TRAINEE/APPRENTICE"
which expression shall includes his heirs, executors, administrators and representatives where the context so admits) and
Sri ----- S/o ----- residing -----
----- (herein referred to as "SURETY" which expression shall include his heirs, executors, administrators and representatives where the context so admits) of the ONE PART and the PRESIDENT OF INDIA, Owner and administrator of the South Central Railway herein after referred to as "THE GOVERNMENT" of the OTHER PART.
WHEREAS the Government has engaged the trainee/apprentice on the terms and conditions mentioned in the joining report dated ----- executed by and between the trainee/apprentice and the Government.

AND WHEREAS one of the terms and conditions to the said engagement of the trainee/apprentice is that the trainee/apprentice shall complete the prescribed training. If the trainee/apprentice deserts service or resigns from service during the period of training or thereafter without the written consent of the Government or is discharged there from for misconduct or any other offense as enumerated in the deed, the trainee/apprentice shall repay on demand by the Government the whole cost of training or pay any other amounts, excluding traveling and running allowances drawn by the trainee/apprentice from the Government under these terms and conditions.

AND WHEREAS the surety has agreed to indemnify and or to reimburse the Government to the extent. NOW THESE PRESENTS WITNESS AND it is hereby agreed by and between the parties as follows.

- That in consideration of the promises and in consideration of the Government agreeing to engage the trainee/apprentice for the course mentioned in the joining report referred to above, the trainee/apprentice, after completing the training satisfactorily, thereafter in accordance with the said joining report executed between the trainee/apprentice and the Government to the complete satisfaction of the Government (decision of the Government about which shall be final conclusive).
- That the trainee/apprentice and the surety hereby undertake jointly and severally to indemnify and reimburse the Govt that extent as aforesaid.
- That in the event of the trainee getting adverse report regarding the progress of his training of studies or conduct or on discontinuing his studies or being discharged from the course or on refusal to continue for any reasons not beyond the control of the trainee or does not continue in service as aforesaid.
- The trainee and the surety shall jointly and severally ne liable to pay and refund forthwith to the Govt. On demand and without demur in cash all money expensed on the trainee/apprentice or on his account in respect of his training course as stated above and the decision of the govt. as to the amount so payable shall be final to either with interest on the said money calculated at the rate then in force for Govt. Loans.
- That if there is any dispute as to the effect or meaning of these presents or otherwise, however except as to matters for which specific provisions has been made in respect presents the same shall be referred to the sole arbitration of the secretary to govt. of India in the ministry of Railway or any person appointed by him whose decision shall be final and binding on the parties. The provisions of the Indian Arbitration Act 1040 as amended from time to time, shall apply.

IN WITNESS THERE OF the parties have set their hands on the day and year first mentioned above.

Signature of the Candidate

Signature of the surety

WITNESS FOR THE TRAINEE/APPRENTICE

- 1. Signature -----
 Name & Address -----

- 2. Signature -----
 Name & Address -----

TRAINEE/APPRENTICE

Signature:-----
 Name:-----
 Pro:-----
 Dated:-----

WITNESS FOR SURETY

- 1. Signature -----
 Name & address:-----

- 2. Signature:-----
 Name & Address -----

SURETY

Signature:-----
 Designation:-----
 Office:-----
 Dated:-----

CERTIFICATE REGARDING PAY OF SURETY

This is to certify that the gross salary of Shri ----- who is working as ----- in the office of ----- and Basic Pay is Rs.----- and Gross Salary is Rs. ----- P.F No. -----
 Aadhaar No. ----- Working Station -----

Signature:-----

Designation:-----

Date: -----

**(SIGNED BY THE PAY DRAWING OFFICER)
 (With seal of office)**



Annexure-I

CERTIFICATE OF CHARACTER

Certified that I have known Shri/ Smt/ Kum Son/ Daughter
of Shri for the last yearsand Months
and that to the best of my knowledge and belief he/she bears reputable character and has no
antecedents which render him/her unsuitable for training under Apprentice Act 1961.

Shri/ Smt/ Kum..... is not related to me.

Signature:.....

Designation:

Place:

Date:

(To be signed by the Head of the Educational
Institution last attended by the candidate)



CHARACTER CERTIFICATE

(Signed by Two different Gazetted Officers)

- 1) Certified that I know Sri/ Smt/ Kumari
 Son/Daughter of Sri/ Smt For the last
 Years Months and that to the best of my knowledge and belief he/she bears
 reputable character and has no antecedents which render him/ her unsuitable for government
 employment.

Sri/ Smt/ Kumari is not related to
me

Signature:

Name:

Designation:

Place:

Date:



CHARACTER CERTIFICATE

- 2) Certified that I know Sri/ Smt/ Kumari
 Son/Daughter of Sri/ Smt For the last
 Years Months and that to the best of my knowledge and belief he/she bears
 reputable character and has no antecedents which render him/ her unsuitable for government
 employment.

Sri/ Smt/ Kumari is not related to
me

Signature:

Name:

Designation:

Place:

Date:



IDENTITY CERTIFICATE

Photo to be
attested by
officer

Certified that I have known Shri/ Smt/ KumS/o,
D/o Shri for the last years months and that
to the best of my knowledge and belief the particulars furnished by him/ her are correct.

Physical marks of identification:1) -----

2) -----

Signature:-----

Designation: -----

Place:-----

(with office seal)

Date:-----

(Certificate to be signed by any one of the following)

- i) Gazetted Officers of Central or state Government;
- ii) Members of Parliament or State Legislature belonging to the constituency Where the candidate or his parent/guardian is ordinarily resident;
- iii) Sub divisional Magistrates/ Officers,
- iv) Tehsildars of Naib/Deputy Tehsildars authorized to exercise magisterial powers,
- v) Principal/ Head Masters of the recognized School/College/Institution where the candidate studied last;
- vi) Block Development Officer;
- vii) Panchayat Inspectors.

SOUTH CENTRAL RAILWAY

(To be certified by the Government Authorised Doctor (Gazetted)
NOT BELOW THE RANK OF ASSISTANT SURGEON OF THE CENTRAL/STATE
MEDICAL CERTIFICATE)

Photo	to	be
attested	by	the
Civil	Surgeon	
who	is	giving
the	certificate	with
seal		and
		signature

1. Name of the candidate :
2. Height 137 cm (Minimum Standard) :
Weight 25.4 Kg :
Chest Expansion (Not less than 5cm) :
3. EYES:
Minimum stand of Visual Acuity (Bee-one) :
a) 6/9, 6/12 with or without glasses :
b) Binocular Vision (Should be present) :
c) Colour Vision (Should be present) :
(there should be no evidence of any morbid condition of either eye or the lids of either eye which may be liable to risk or aggravation or recurrence)
4. EARS:
Good Hearing without supportive disease :
No hearing aid is permitted :
5. SKIN:
No evidence of Acute or chronic skin Disease :
Or Chronic ulceration :
6. SPEECH:
Should be preferably perfect without :
Impediment :
7. ALIMENTARY SYSTEM:
1) Should have sufficient number of natural :
Teeth (in healthy state) for mastication :
2) No oral sepsis :
3) Spleen should not be palpable :
4) Liver should not be palpable :
Others:
Should not suffer from the following :
a) Hemorrhoids :
b) Hernia/Hydrocele :
c) Bubonocele :
d) Ischio-rectal abscess :

Contd...2/P...

8. CARDIO VASCULAR SYSTEM
 - i) Blood pressure should not exceed 85
Diastolic and 140 systolic :
 - ii) No sign of cardio vascular disease :
9. RESPIRATORY SYSTEM
No deformity or chest causing impediment to Breathing. Free from all disease of respiratory System :
10. GENITO URINARY SYSTEM
No Genitourinary disease of deformity :
11. SKELETAL SYSTEM
No evidence of serious deformity of the spinal Column or of the extremities
The function of all limbs should be within Normal limits :
12. NERVOUS SYSTEM
No disease of Nervous system or any mental Disease :
13. GLANDULAR SYSTEM
No evidence of Tuberculosis or disease of Glandular system :
14. X'RAY OF LUNGS :
15. URINE SUGAR :
16. BLOOD GROUP :

The above named candidate is free from evidence of any contagious or infectious disease. He / She is not suffering from any disease which is likely to be aggravated by service or likely to render him/her unfit for service or to endanger the health of the public. He / She is also free from evidence of tuberculosis in any form (active or healed) and also certified that he/she is fit to undergo Apprenticeship Training in Railway Establishments under the Apprentices Act, 1961.

Date:

SEAL

SIGNATURE OF THE GOVERNEMENT
AUTHORISED DOCTOR (GAZETTED)
NOT BELOW THE RANK OF ASSISTANT
SURGEON OF THE CENTRAL/STATE
MEDICAL CERTIFICATE)

NAME OF THE DOCTOR:

ANNEXURE

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWRD
CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE
GOVERNMENT OF INDIA.

This is to certify that Shri /Smt./ Kumari _____ son
/daughter of _____ of village / town
_____ in District /Division
_____ in the State /Union
Territory _____ belong to the
_____ community which is
recognized as a backward class under the Government of India, Ministry of Social
Justice and Empowerment's Resolution No. _____
dated _____. * Shri /Smt./Kumari _____ and
/or his /her family ordinarily reside[s] in the _____
District /Division of the _____ State /Union Territory.
This is also to certify that he /she does not belong to the persons /sections [Creamy
Layer] mentioned in Column 3 of the Schedule to the Government of India,
Department of Personnel & Training OM No. 36012/22/93 -Estt.[SCT] dated
8.9.1993**

DistrictMagistrate/ Deputy Commissioner etc.

Dated:

Seal

* The Authority issuing the certificate may have to mention the details of
Resolution of Government of India, in which the caste of the candidate is
mentioned as OBC.

** As amended from time to time.

Note:- The term 'Ordinarily' used here will have the same meaning as in Section
20 of the Representation of the People Act, 1950.

(Form of Certificate to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim).

Form of Caste Certificate

This is to certify that Shri/Shrimathi/Kumari*
Son/Daughter of of village/town
in District/Division* of the State/Union
Territory* belongs to the
Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe,
under--

*The Constitution (Scheduled Castes) Order, 1950.

*The Constitution (Scheduled Tribes) Order, 1950.

*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[as amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976].

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Orders, 1962.

*The Constitution (Pondicherry) Scheduled Castes Order, 1964.

*The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967.

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.

*The Constitution (Nagaland) Scheduled Tribes Order, 1970.

2. Shri/Shrimathi/Kumari* an/or*
his/her* family ordinarily reside(s) in village/town of
district/division of the State/Union Territory of

Place State/Union Territory. Signature

Designation
(with Seal of Office)

Date

*Please delete the words which are not applicable.

Note.—The term, "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.