



**Hindustan Aeronautics Limited**  
(Avionics Division, Korwa)  
**Training Department**

Post office	H.A.L., Korwa
Tehsil	Amethi
District	Amethi – 227412 (UP)
Phone	05368-255887
E-mail	trg.korwa@hal-india.co.in

No. T/665/01/2021-22/

7<sup>th</sup> March, 2022

**MR. OMVEER SINGH**  
S/O MR. HARNAM SINGH  
VILL KHIJARPUR POST FARAINJI  
DIST MAINPURI-206303  
[singhomveer25400@gmail.com](mailto:singhomveer25400@gmail.com)  
7900987858

**Sub: Document Verification of Eligibility for Engagement as Trade (ITI) Apprentice under the Apprentices Act-1961**

Dear Candidate,

Please refer to your application through E-mail on **Engagement of (One-Year) Trade (ITI) Apprentice** for the year **2021-22** at HAL, Avionics Division, Korwa Amethi.

2. In this context you are requested to report in our organization with this letter from **10<sup>th</sup> March, 2022 to 16<sup>th</sup> March, 2022** in Training Department, HAL Avionics Division Korwa, Distt- Amethi-227412 (U.P.) for Verification of Original Documents of Educational Qualifications.

3. Please bring the following Original documents and a set of self-attested photocopy at the time of Verification at Training Department, HAL Avionics Division Korwa, Distt- Amethi-227412 (U.P.):

- High School (10<sup>th</sup>) & Intermediate (12<sup>th</sup>) Marksheet & Certificates.
- All semesters Marksheet including Consolidated Marksheet of ITI & National Trade Certificate.
- Caste Certificate (If applicable) for SC/ST/OBC (OBC-Non Creamy Layer, format as applicable for applying for appointment to posts under the Government of India).
- EWS (If applicable) Certificate (issued for the year 2021-22)
- PH (If Applicable) Certificate.
- Passport size 01 color photograph.
- Aadhar Card
- Hard Copy of Application Form.
- E-mail copy of Apprentice Registration Number at [www.apprenticeshipinda.gov.in](http://www.apprenticeshipinda.gov.in).

The Candidate is requested to apply for **Police Verification Certificate to their concerned Superintendent of Police Office** before reporting document verification in this office. It is essential to submit the Police verification certificate issued from Superintendent of Police **upto 25<sup>th</sup> March 2022**. **The date of joining for Apprenticeship Training will be 25-03-2022.**

4. No TA /DA will be admissible for attending the Verification.

5. In case of non-reporting **upto 16<sup>th</sup> March, 2022** for Verification, this offer will be treated as cancelled without any information. **This letter is only for document verification.** Offer letter for Joining will be issued after successful verification of Original Documents.

**(Note- Considering the increasing number of COVID positive cases, all candidates have to produce COVID (-ve) RT-PCR report (Not old more than 3 days) at the time of Document Verification. Covid vaccination of 1st dose is also mandatory. (Office Days: Sunday is Holiday, Monday to Friday: Time 08:30 Hrs to 16:00 Hrs, Saturday: 08:30 Hrs to 11:30 Hrs.**

SM (Security) of HAL, Korwa is requested to allow to the candidate to come in the Training Department for Document verification with this letter for **Engagement (One Year) as Trade (ITI) Apprentice: 2021-22 from 10<sup>th</sup> March, 2022 to 16<sup>th</sup> March, 2022.**

Yours faithfully  
For HAL (Avionics Division Korwa)

*Md. Muzafran Hussain*

**(M.M. Hussain)**  
**Senior Manager (Training)**