

# **Industrial Training Institute**

## **Employability Skills**

### **Second Year**

#### **Chapter : English Literacy**

#### **Chapter : 10a Recall**

### **Multiple Choice Questions**

1. Greetings help you to
  - a. establish a connection with someone you meet in formal and informal situations.
  - b. establish a connection with someone you meet in formal situations.
  - c. establish a connection with someone you meet in informal situations.
  - d. none
2. When you meet the instructor inside or outside the ITI, it is
  - a. always formal b. always informal c. formal inside the ITI d. informal outside the ITI
3. 'Good Morning', 'How are you doing?' – are examples of
  - a. informal greetings b. formal greetings c. how we greet people who are close to us d. none
4. When you meet your friend in the bus stop, you will greet him/her
  - a. What's up? b. What's news? c. How's life?' d. all of the above
5. 'What's up?', 'How's life?', Good to see you – are examples of
  - a. formal greetings b. how to greet ITI instructors
  - c. informal greetings d. all of the above
6. Ayush and Akram are childhood friends. They work in different companies. They meet after a long time in the supermarket. How will they greet each other?
  - a. Good to see you b. Good morning c. I am pleased to meet you. d. none
7. In the context of an interview ----- greetings is to be used.
  - a. formal b. informal c. friendly d. none
8. When you make an enquiry in a bank, it is ----- situation.

a. an informal b. a formal c. a friendly d. all of the above

9. During the COVID-19 pandemic, it is better to ----- than shake hands, say namaste than

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a. hug, wave hands b. wave hands, hug c. hold hands, hug d. none

10. Ability to introduce oneself helps to

a. meet new people b. network c. start conversations d. all of the above

11. Ability to communicate helps to

a. form bonds b. form connections c. collaborate d. all of the above

12. Self-introduction includes

a. saying your name, likes & dislikes b. about your friends and family

c. about your interests & hobbies d. all of the above

13. A good ----- helps to create a good first impression.

a. family b. friend c. self-introduction d. all of the above

14. We may have to introduce colleagues, peers and superiors in ----- context.

a. self-introduction b. informal c. formal d. none

15. A quick self-introduction is called

a. elevation pitch b. elevator tone c. elevator pitch d. elevation tone

16. We can use -----, -----, ----- to talk about our likes and dislikes.

a. love b. enjoy c. hate d. all of the above

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17. When you attend a friend's wedding with your father, you may have to introduce your father to your friend

and your friend to your father. What kind of a situation is it?

a. elevator pitch b. formal c. informal d. elevation tone

18. As a customer sales executive in an electrical appliances showroom, your greetings and introduction of your

instructor to your supervisor shall be -----

a. descriptive b. formal c. informal d. elevator tone

19. ----- are persons with very good behaviour, achievements and lead as an example.

a. customer service executives b. sales supervisors

c. ITI instructors d. role models

20. Role models----- people to follow them.

a. elevate b. instruct c. inspire d. none

21. Role models inspire people to follow them though they have ----- and have met -----.

a. elevation, failures b. strengths, failures

c. weaknesses, failures d. elevation, successes

22. Role models can be from

a. family b. friends c. neighbours & extended family d. all of the above

23. Role models ----- us to ----- their strengths that has inspired us.

a. follow, influence b. influence, inspire c. influence, follow d. influence, inspire

24. Human beings are ----- by nature. It is the cultivation of ----- habits that makes one

a better person.

a. perfect, good b. perfect, strength c. imperfect, good d. imperfect, weak

25. The set of imperfections in a person is called -----

a. strengths b. elevations c. imitations d. weaknesses